



650 E Ashland Lane | Ashland, OR 97520
Phone: 541.482.2866 | Fax: 541.482.2699
Email: Service@AshlandGreenhouses.com
www.AshlandGreenhouses.com

Retail Sales Associate

Job Summary

Ashland Greenhouses has been known for locally grown, region specific plants since 1906. We grow 100% of the plant starts we sell. All of our plants are selected to do well in our unique climate. We are open to the public and serve individual gardeners, landscapers, and businesses. We also ship wholesale orders to independent garden centers, nurseries, and flower shops.

As a Retail Sales Associate, you will be working directly with customers in our Retail Store. You will represent Ashland Greenhouses with logoed apparel and maintain professional, attentive customer service at all times.

****Positions are seasonal and the compensation is minimum wage****

Job Responsibilities

While working, a Retail Sales Associate's responsibilities will include:

- Operate the point of sale system and strive for accuracy in each transaction
- Assist with carry-outs of plants and soils (not to exceed 40lbs)
- Assist stockers by recording outages on shelf, condensing plants in flats, and removing, sorting, and stacking empty flats
- Maintain a safe and clean sales area by reporting or dealing with hazards immediately and keeping up with sweeping duties
- Perform telephone and watering duties
- Assist with maintaining accuracy of plant signage and pricing
- Assemble cardboard carryout trays as needed

Skills

Some skills essential for the position are:

- Functional knowledge of the plant care and plant identification
- Ability to do basic math and calculate percentages
- Ability to stand for 8 hours a day
- Ability to lift, pull, and push 20 lbs. repeatedly and lifts and maneuver up to 40 lbs. intermittently
- Ability to tolerate working outdoors in cold and hot conditions
- Willingness to work flexible/variable hours ranging from 8 to 40+ hours a week on weekdays and weekends.

To Apply

For an application, please visit <http://www.AshlandGreenhouses.com/applicationemployment.pdf>.

Applications may be submitted in person (preferred), by email (service@ashlandgreenhouses.com), fax (541-482-2699), or mail (650 E Ashland Ln. Ashland, Oregon 97520).

Please contact 541-482-2866 with any questions.